



# A - AIR COMPANY

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## Commercial Air Conditioning Service

1-412-741-9420 | info@a-air.net

### Employment Application

#### PERSONAL INFORMATION

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**Last Name:**

**First Name:**

**Middle Name:**

**Other Name:**

**Street Address:**

**City:**

**State:**

**Zip:**

**How Long?**

**Are you willing to relocate?**

**Yes No**

**Home Phone:**

**Bus Phone:**

**Social Security No. (last four digits):**

**Email:**

**Are you a U.S. citizen?**

**Yes No**

**If not, do you possess an alien registration card?**

**Yes No**

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**EDUCATION**

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**High School:**

**Graduate?**

**Yes No**

**Trade School:**

**Graduate?**

**Yes No**

**College:**

**Degree:**

**Years completed:**

**Other:**

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## EMPLOYMENT HISTORY

**Begin with most recent experience and include complete employment history noting part time or full time.**

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Company 1

**Name of Company:**

**Dates Employed:**

**Position Held:**

**Address:**

**Phone:**

**Type of Business:**

**Supervisor:**

**Reason for leaving:**

**Ending salary:**

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Company 2

**Name of Company:**

**Dates Employed:**

**Position Held:**

**Address:**

**Phone:**

**Type of Business:**

**Supervisor:**

**Reason for leaving:**

**Ending salary:**

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**Company 3**

**Name of Company:**

**Dates Employed:**

**Position Held:**

**Address:**

**Phone:**

**Type of Business:**

**Supervisor:**

**Reason for leaving:**

**Ending salary:**

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**May we contact past/present employers?**

**Yes   No**

**If no, indicate those you do not wish us to contact.**

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**BUSINESS REFERENCES**

**Minimum of three.**

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**Reference 1:**

**Name:**

**City/State:**

**Occupation/Title:**

**Phone:**

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**Reference 2:**

**Name:**

**City/State:**

**Occupation/Title:**

**Phone:**

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**Reference 3:**

**Name:**

**City/State:**

**Occupation/Title:**

**Phone:**

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**CAREER OBJECTIVE**

**Give a specific and concise statment.**

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**SALARY REQUIREMENTS**

**What are your salary requirements?**

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**AVAILABILITY**

**If hired, when would you be availbale?**

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**SECURITY INFORMATION**

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**Driver's license No.:**

**State:**

**Have you ever been arrested/convicted of a crime?**

**Yes No**

**If yes, provide details including date(s), place(s), nature of offense(s) and result(s).**

/s/

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**Refrigeration Certification Information**

**Type.:**

**ID Number:**

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**Has bond or security clearance ever been denied and/or canceled?**

**Yes    No**

**If yes, explain.**

/s/

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**SIGNATURE**

**I DECLARE THAT THE INFORMATION PROVIDED BY ME IS COMPLETE AND DUE TO THE BEST OF MY KNOWLEDGE. I AM AWARE THAT ANY MISREPRESENTATION OR OMISSION MAY PRECLUDE AN EMPLOYMENT OFFER OR MAY RESULT IN WITHDRAWAL OF AN EMPLOYMENT OFFER OR SEPARATION FROM EMPLOYMENT. I AUTHORIZE INVESTIGATION OF ALL INFORMATION PROVIDED BY ME IN THE APPLICATION PROCESS. I UNDERSTAND THAT ANY OFFER OF EMPLOYMENT IS CONTINGENT ON THE COMPLETION OF A SATISFACTORY BACKGROUND INVESTIGATION, DRUG SCREEN AND VERIFICATION OF EMPLOYMENT ELIGIBILITY. I ALSO UNDERSTAND THAT EMPLOYMENT WITH A-AIR COMPANY IS AT WILL, AND THE EMPLOYMENT RELATIONSHIP MAY BE ENDED BY EITHER PARTY AT ANY TIME, WITH OR WITHOUT NOTICE.**

**Enter your full name to indicate your agreement**

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